

**Steve Atkinson** MA(Oxon) MBA FIoD FRSA  
*Chief Executive*

Date: 29 January 2016



Hinckley & Bosworth  
Borough Council

*A Borough to be proud of*

**To: Members of the Finance, Audit & Performance  
Committee**

Mrs R Camamile (Chairman)  
Mr P Wallace (Vice-Chairman)  
Mr DS Cope  
Mr KWP Lynch

Mr LJP O'Shea  
Miss DM Taylor  
Mr HG Williams

Copy to all other Members of the Council

(other recipients for information)

Dear Councillor,

There will be a meeting of the **FINANCE, AUDIT & PERFORMANCE COMMITTEE** in the De Montfort Suite - Hub on **MONDAY, 8 FEBRUARY 2016** at **6.30 pm** and your attendance is required.

The agenda for the meeting is set out overleaf.

Yours sincerely

A handwritten signature in black ink, appearing to read 'R Owen'.

Rebecca Owen  
Democratic Services Officer

**A G E N D A**

1. APOLOGIES AND SUBSTITUTIONS
2. MINUTES OF PREVIOUS MEETING (Pages 1 - 2)  
To confirm the minutes of the previous meeting.
3. ADDITIONAL URGENT BUSINESS BY REASON OF SPECIAL CIRCUMSTANCES  
To be advised of any additional items of business which the Chairman decides by reason of special circumstances shall be taken as matters of urgency at this meeting.
4. DECLARATIONS OF INTEREST  
To receive verbally from members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. **This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the Agenda.**
5. QUESTIONS  
To hear any questions in accordance with Council Procedure Rule 10.
6. INTRODUCTION OF THE EXTERNAL AUDITORS  
External Auditors to attend the meeting.
7. EXTERNAL AUDIT GRANTS CERTIFICATION REPORT 2014/15 (Pages 3 - 14)  
Report of the External Auditors.
8. INTERNAL AUDIT PROGRESS REPORT (Pages 15 - 30)  
Report of the Head of Internal Audit.
9. BUSINESS RATES AND POOLING UPDATE (Pages 31 - 34)  
Report of the Deputy Chief Executive (Corporate Direction).
10. FINANCE, AUDIT AND PERFORMANCE UPDATE - RESOURCES (Pages 35 - 46)  
Report of the Deputy Chief Executive (Corporate Direction).
11. WORK PROGRAMME (Pages 47 - 48)  
Work Programme 2015/16 attached.
12. ANY OTHER ITEMS OF BUSINESS WHICH THE CHAIRMAN DECIDES HAVE TO BE DEALT WITH AS MATTERS OF URGENCY

